

PRESTON CRICKET CLUB

CLUB CONSTITUTION

Revision 5

23rd June 2022

RULES

1. The name of the Club is PRESTON CRICKET CLUB.
2. The address of the club is the Recreation Ground, Hitchin Road, Preston, Nr. Hitchin, Hertfordshire SG4 7TY.
3. The colours of the Club shall be Dark Blue, Yellow and Green.

4. Aims and Objectives

- a. To provide facilities for and promote participation of the whole community in the sport of cricket.
- b. To promote the club within the local community and cricket in general.
- c. To assist in the management of the ground and facilities.
- d. To ensure a duty of care to all Honorary Life, Full, Non-Playing and Junior members of the club and to all visitors.
- e. To provide all its services in a way that is fair to everyone.
- f. To adopt and implement relevant codes of conduct and policies of the England and Wales Cricket Board and/or the General Committee including:
 - i. The ECB Code of Conduct
 - ii. The ECB Safe Hands – Cricket's Policy for Safeguarding Children
 - iii. The ECB Cricket Equity Policy
 - iv. The ECB One Game Pledge and Code of Conduct
 - v. The Club Code of Conduct for Cricket members and Guests
 - vi. The Club Code of Conduct for Young People
 - vii. The ECB Club Inclusion and Diversity Policy'
- g. To adopt the principles of the ECB Anti-Discrimination Code during the 2022 season ahead of full adoption of the code at our next AGM.

5. Management of the Club.

- a. The management of the Club is vested in a General Committee who are elected for a period of one year. This consists of the Executive Officers, the Chairmen of the Sub-Committees appointed by the General Committee and any additional members elected with specific responsibilities.

- b. The Executive Officers are the Chairman, the Vice Chairman, the General Secretary, the Treasurer, Welfare Officer and the Fixtures Secretary. These officers will be elected on an annual basis at the AGM.
- c. The President of the Club shall be chosen and selected by the General Committee following a long-term commitment to the Club, either on a playing or non-playing basis. The selection of the President shall be endorsed by the membership at the AGM.
- d. The General Committee is responsible for the day-to-day management of the business of the Club, particularly matters concerning Membership, Financial Control, Asset Management and the development of the Club and facilities.
- e. The General Committee has appointed Sub-Committees to control the management of the following, but will appoint other Sub-Committees as necessary and appropriate:
 - i. Cricket.
 - ii. Financial Control
 - iii. Grounds and Maintenance
 - iv. Community.
- f. The Annual General Meeting is held on a date determined by the General Committee but not later than the 1st March in each year.
- g. The Annual General Meeting (AGM) is called by Notice issued to all members by the General Secretary at least two weeks in advance of the due date, with an Agenda listing the business to be transacted. The Notice may also include a copy of the Audited Accounts for the previous financial year. Only fully paid-up members, non-playing members and honorary life members from the previous year may submit items for inclusion on the Agenda and vote at the AGM. No matters other than those on the agenda may be discussed at any Annual General Meeting.
- h. The General Committee or a minimum of ten fully paid-up members may call Special General Meetings as necessary for the transaction of urgent business.
- i. The General Committee meets when convened by the General Secretary but not more than once in a calendar month.
- j. Sub-Committees meet when convened by the General Committee and/or their Chairmen and as required for the efficient management of their business.

6. Accounts and Assets

- a. The property of the Club is vested in the General Committee for the time being and no property may be acquired or disposed of except by the resolution of the General Committee duly recorded in the Minutes and reported at the next Annual General Meeting.
- b. The funds of the Club are to be invested by the General Committee in the name of the Club. A Club bank account or accounts will be maintained at a clearing bank to be approved by the General Committee and all cheques / on-line payments are to be signed / authorised by at least two of the following Executive Officers: - Chairmen, Vice Chairman and the Treasurer.

- c. The accounts will be subject to an independent review and an endorsement by the members at the AGM.
- d. The financial year for the Club is 1st November to 31st October inclusive.
- e. The Income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in this Constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club.

7. Membership

- a. Membership of the club shall consist of the officers of the club and the members and will be open to all on a fair and equitable basis.
- b. Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- c. The classes of membership are full member, junior member, non-playing member and honorary life member.
- d. An up-to-date membership list shall be kept and maintained by the General Secretary, with privacy settings in accordance with GDPR.
- e. Membership fees (subscriptions and match fees) will be set annually and determined at the AGM.
- f. The Club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members.

8. The General Data Protection Regulations (GDPR) 2018

The GDPR came into force in May 2018. This statement applies both to the GDPR as enacted and as subsequently re-enacted and/or modified.

The Club through its website, via its banking arrangements with its members and in its List of Members, as periodically updated, maintains a certain amount of personal data relating to members including details such as dates of birth, postal and email addresses, telephone numbers, necessary for the better administration of the Club's operations. In general, this data needs to be accessible by members in order for the Club to be run more easily, economically and openly for the benefit of its members.

All the above information is used solely in furtherance of the Club's activities and will not knowingly be divulged to any third party without the relevant member's express consent.

By the same token, members, by virtue of their continued membership of the Club:

- a) Agree to keep personal information in relation to other members, whether acquired via the website or the List of Members, via emails or by other means, confidential; and
- b) Undertake to use the same solely in connection with the Club's legitimate purposes and activities.

Unless the Committee, via the General Secretary or the Treasurer hears from a member to the contrary in writing, the Committee will assume that such member is comfortable with the expression of intent and the Club's policy in relation to confidential data, as reflected in the above Statement. Please also note that it will always be possible for a member to withdraw their approval of, and consent to, the Club's policy and approach by informing the management committee in writing (including via email) addressed to one of the officers mentioned at the start of this paragraph.

9. Health, Safety and Welfare

- a. A Club Welfare Officer shall be appointed by the General Committee and ratified at the AGM.
- b. The Club Welfare Officer will be appropriately trained and will be responsible for ensuring that the Club members (and any other persons) in the various roles specified in the ECB Safe Hands Cricket Policy shall undergo the required Disclosure and Barring Service (DBS) checks.
- c. Preston Cricket Club aims to be a child friendly club and to provide a safe and effective environment for young players. To this end, the club has adopted the ECB Policy "Safe Hands – Cricket's Policy for Safeguarding Children".
- d. Discipline and appeals; all concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the Club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns. The General Committee will meet to hear complaints within 28 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action, including the termination of membership.

10. Dissolution (winding up)

- a. If at any AGM, three quarters of the members present, vote on a resolution to wind up or dissolve the club, the club shall be so dissolved.
- b. The General Committee shall then be responsible for the winding up of the club's affairs.
- c. After settling all the liabilities of the club, the remaining assets shall be donated to a cricket charitable institution, such as the Lord's Taverners or the Primary Club.

11. Amendments to the Club Constitution.

The Constitution shall only be changed through agreement by the General Committee.

Signed

Name Mark Waters / Andrew Riant

Signature 

Date

[Club Co-Chairmen]


Name Casey Walker

Signature 

Date

[Club Vice Chairman]

Name David Norman

Signature 

Date 23rd June 2022

[Club Secretary]

Revision record

Revision No.	Date Issued	Comments
0	11 th March 2008	Original issue
1	19 th March 2009	Welfare amendments
2	11 th April 2012	Minor amendments
3	22 nd January 2015	Amendments required by HMRC for Charitable status.
4	8 th April 2019	Amended to ensure compatibility with GDPR and latest HS&W.
5	23 rd June 2022	Club Officer, ECB Anti-Discrimination, Non-playing membership and general updates.